

## CAREER

Personal data processing information This information will help you find out how we handle your personal data, how you can contact us if you have questions about the processing of your personal data and other important information about the processing of your personal data. You are advised to read this information carefully. This information may change from time to time. Up-to-date information regarding the processing of your personal data will be published on our website [www.sez.sk](http://www.sez.sk). Controller: SEZ DK a.s., M.R. Štefánika 1831/46, 026 19 Dolný Kubín, Company Reg. No.: 36 854 174 (hereinafter referred to as "we"), Email: [sez@sez.biz](mailto:sez@sez.biz), Tel.: +421 435809205 Data protection officer: The Data protection officer will answer any questions regarding the processing of your personal data. You can contact the Data protection officer by email to:

[janikova.katarina@sez.biz](mailto:janikova.katarina@sez.biz), on the phone number 043/5809393, or by post at our postal address.

Personal data we process: Contact and professional details: Name, surname, title, address, telephone number, email address, details stated in the curriculum vitae, the motivation letter and the job application, data on education, work experience and other skills of job seekers. For what purposes we process your personal data: Selection procedures: We process personal data for the purposes of a selection procedure on the basis of your job application (pre-contractual relations). Keeping a job-seeker database: If, when submitting a job application, you grant us your consent to the processing of personal data for the purpose of being included in the job-seeker database, we will include you in our job-seeker database for the purpose of contacting you in the future. We process personal data for the purposes of inclusion in the job-seeker database on the basis of your consent. Such consent is voluntary and may be withdrawn at any time. How long we keep your personal data: We will keep your personal data for 6 months after the end of the selection procedure. Unless you are invited to take part in a selection procedure, we will destroy your personal data immediately. If you give us consent to being included in the job-seeker database, we will keep your personal data for 2 years after the year in which they are obtained. After the retention period is over, we will ensure that your personal data are immediately destroyed. Are you obliged to provide us with your personal data? The provision of personal data for the purposes of a selection procedure is mandatory. If you do not provide your personal data, we cannot invite you to take part in a selection procedure. The provision of personal data for the purposes of inclusion in the job-seeker database is voluntary. Whom will your personal information be shared with? Your personal data will not be disclosed to any third party or transferred to third countries. What are your rights? The right to withdraw consent You may withdraw consent to the processing of personal data for the purposes of inclusion in the job-seeker database at any time by sending a written request by post to our address, electronically to the email address: [sez@sez.biz](mailto:sez@sez.biz). The withdrawal of consent does not affect the processing of your personal data before its withdrawal. The right to access your personal data You have the right, upon request, to obtain information from us on what personal data we process about you and to be provided with a copy of your personal data. However, this may not limit third party rights. The right to rectification or completion of personal data Personal data must be accurate, up-to-date and true. You have the right, upon request, to obtain the rectification of your inaccurate personal data or to have your incomplete personal data completed. By exercising this right, you will help us keep your personal data accurate and up-to-date. The right to erasure of personal data You have the right, upon request, to request the erasure of your personal data, if the purpose of the processing no longer exists or the personal data have been processed illegally. The right to restriction of processing You have the right, upon request, to block your personal data. The right to portability of your personal data You have the right, upon request, to receive the personal data concerning you which we process, in a structured, commonly used, and machine-readable format and have the right to request transmission of those data to another controller, if technically feasible. However, this may not limit third party rights. The

right to object to the processing of your personal data for marketing purposes You have the right to object at any time to the processing of your personal data for marketing purposes. How to exercise your rights You can exercise your rights by sending a written request by post to our postal address or electronically to the email address: sez@sez.biz. We will respond to your request regarding the processing of personal data without undue delay, in any event not later than one month after its receipt. In special instances the deadline may be extended by another two months, but in any case we will inform you of the reasons for such extension within one month of receipt of your request. Information is provided free of charge. However, if your requests are inappropriate or made frequently, we may charge a reasonable administrative fee for handling them. You have the right to lodge a petition to commence proceedings with the supervisory authority (the Office for the Protection of Personal Data of the Slovak Republic, Hraničná 12, 820 07 Bratislava 27) if you believe that the processing of your personal data is contrary to this policy or applicable legislation.