

VISITORS

Personal data processing information

This information will help you find out how we handle your personal data, how you can contact us if you have questions about the processing of your personal data, and other important information about the processing of your personal data. You are advised to read this information carefully. This information may change from time to time. Up-to-date information regarding the processing of your personal data will be published on our website www.sez.sk. Controller: SEZ DK a.s., M.R. Štefánika 1831/46, 026 19 Dolný Kubín, Company Reg. No.: 36 854 174 (hereinafter referred to as "we"), Email: sez@sez.biz, Tel.: +421 435809205 Data protection officer: The Data protection officer will answer any questions regarding the processing of your personal data. You can contact the Data protection officer by email to: janikova.katarina@sez.biz, on the phone number 043/5809393, or by post at our postal address. Personal data which we process: Identification data: Name, surname, title, ID Card No. Video recordings: Video recordings on which you can be identifiable. For what purposes we process your personal data: We process your personal data on the basis of our legitimate interests for the following purposes: Keeping a visitor book Monitoring the premises and dedicated interior spaces in our buildings with a CCTV system. Monitoring is performed mainly to protect our property. When monitoring, we make sure that we infringe your privacy as little as possible. How long we keep your personal data: We will keep the data in the visitor book for 2 years after the year to which they relate. Video recordings from the CCTV system are kept for 15 days after being made. After the retention period is over, we will ensure that your personal data are immediately destroyed. Are you obliged to provide us with your personal data? If you visit us, you are obliged to identify yourself for the purpose of recording your visit and we will process the video recording on which you can be identifiable. If you do not provide your personal data, you will not be allowed to enter our premises. Whom will your personal information be shared with? Recipients based on special laws: Courts and law enforcement agencies Processors: Your personal data will be processed by an external security service which processes your personal data on our behalf only on the basis of documented contractual instructions. Your personal data will not be transferred to third countries. What are your rights? The right to access your personal data You have the right, upon request, to obtain information from us on what personal data we process about you and to be provided with a copy of your personal data. However, this may not limit third party rights. The right to rectification or completion of personal data Personal data must be accurate, up-to-date, and true. You have the right, upon request, to obtain the rectification of your inaccurate personal data or to have your incomplete personal data completed. By exercising this right, you will help us keep your personal data accurate and up-to-date. In addition to some statutory exceptions, you also have the following rights: The right to erasure of personal data You have the right, upon request, to request the erasure of your personal data, if the purpose of the processing no longer exists or the personal data have been processed illegally. The right to restriction of processing You have the right, upon request, to block your personal data. The right to portability of your personal data You have the right, upon request, to receive the personal data concerning you which we process, in a structured, commonly used, and machine-readable format and have the right to request transmission of those data to another controller, if technically feasible. However, this may not limit third party rights. The right to object to the processing of your personal data for marketing purposes You have the right to object at any time to the processing of your personal data for marketing purposes. How to exercise your rights You can exercise your rights by sending a written request by post to our postal address or electronically to the email address: sez@sez.biz. We will respond to your request regarding the processing of personal data without undue delay, in any event not later than one month after its receipt. In special instances the deadline may be extended by another two months, but in any case we will inform you of the reasons for such extension within one month of receipt of your request. Information is provided free of charge. However, if your requests are inappropriate or made frequently, we may charge a reasonable administrative fee for handling them. You have the right to

lodge a petition to commence proceedings with the supervisory authority (the Office for the Protection of Personal Data of the Slovak Republic, Hraničná 12, 820 07 Bratislava 27), if you believe that the processing of your personal data is contrary to this policy or applicable legislation.